

Sample Daily Report

WORLD TRAVEL SERVICE, INC.

ABC COMPANY

PASSENGER NAME

| TRX DATE | INVOICE | TICKET # | FL # | DEPART | AC | ROUTING | TKT AMOUNT | HOTEL/CAR NAME | DATE | # OF DAYS/NTS | RATE | HTL/CAR TOTAL |
|-----------------------------------|---------|------------|------|-----------|----|-----------|--------------------|--------------------------------------|-----------------------|-----------------|------------------------|-------------------|
| CLIENT/SUZANNE | | | | | | | | | | | | |
| 05/13/08 | 811462 | 7195065543 | 2125 | 6/24/2008 | DL | TYS - IAH | \$424.92 | AVIS RENT A CAR COLORADO SPRINGS | 06/24/08 | 6 | \$38.33 | \$229.99 |
| | | | 3182 | 6/24/2008 | DL | IAH - COS | | | | | | |
| | | | 2742 | 6/30/2008 | DL | COS - IAH | | | | | | |
| | | | 2170 | 6/30/2008 | DL | IAH - TYS | | | | | | |
| TOTALS FOR: CLIENT/SUZANNE | | | | | | | AIR TOTALS: | \$424.92 | HOTEL AND CAR: | \$229.99 | COMBINED TOTAL: | \$654.91 |
| JONES/JOHN | | | | | | | | | | | | |
| 05/19/08 | 814304 | 7195065586 | 2320 | 6/22/2008 | US | TYS - CLT | \$448.50 | | | | | |
| | | | 3152 | 6/22/2008 | US | CLT - BWI | | | | | | |
| | | | 4510 | 6/28/2008 | US | ABE - PHL | | | | | | |
| | | | 2533 | 6/28/2008 | US | PHL - TYS | | | | | | |
| TOTALS FOR: JONES/JOHN | | | | | | | AIR TOTALS: | \$448.50 | HOTEL AND CAR: | \$0.00 | COMBINED TOTAL: | \$448.50 |
| SMITH/MARY | | | | | | | | | | | | |
| 05/27/08 | 817534 | 7196554264 | 608 | 6/24/2008 | AA | AUS - ORD | \$277.00 | HAMPTON INN GURNEE CHICAGO-O HARE | 06/26/08 | 2 | \$107.10 | \$214.20 |
| | | | 321 | 6/28/2008 | AA | ORD - AUS | | | | | | |
| TOTALS FOR: SMITH/MARY | | | | | | | AIR TOTALS: | \$277.00 | HOTEL AND CAR: | \$214.20 | COMBINED TOTAL: | \$491.20 |
| REPORT TOTALS | | | | | | | AIR TOTALS: | \$1,150.42 | HOTEL AND CAR: | \$444.19 | COMBINED TOTAL: | \$1,594.61 |